



# Service Proposal

Father Flanagan's Boys' Home  
 Boys Town National Community Support Services  
 13603 Flanagan Blvd LL  
 Boys Town, NE 68010-7501  
 Fax: 531-355-1015

Proposal Date: 10/5/2022  
 Proposal Number: P 22-1284  
 Agency ID: 5042

Conestoga Elementary School  
 4901 Sleepy Hollow Blvd  
 Gillette, WY 82718

Svc Product	Description	Projected Service Start Date	Projected Service End Date	Qty/ # of Partici.	Product Cost	Total Service Cost
1	Well-Managed Schools (2-day) - 50+ participants	8/1/2023	8/31/2023	80.0		\$31,896.80
	Travel Expenses			2.0	\$4,149.00	
<b>Proposal Total</b>						<b>\$36,045.80</b>

25% Deposit payable to Father Flanagan's Boys' Home upon signing  
 Deposits should be mailed to: Father Flanagan's Boys' Home, PO Box 145, Boys Town, NE 68010 **\$9,011.45**

1. The above Service Proposal constitutes an official offer, valid for 60 days from the proposal date. To accept the terms of this agreement, an authorized signature is required. The signed proposal should be mailed to the above address, faxed to the number above or e-mailed to [steph.jensen@boystown.org](mailto:steph.jensen@boystown.org) or [john.mcguire@boystown.org](mailto:john.mcguire@boystown.org). Service dates will not be guaranteed unless Father Flanagan's Boys' Home receives a signed acceptance at least 30 days prior to service dates accompanied by a P.O. or a 25% deposit payable to Father Flanagan's Boys Home. Except for meal per diems travel related expenses are estimated and copies of receipts will be furnished. These expenses will be invoiced using actual costs after services have been delivered. Meal per diems are the current GSA rates. No copy or original receipts will be furnished for meals. All such costs are the responsibility of the client.

2. The services contained in this proposal are based upon discussions between Father Flanagan's Boys' Home and client. This service proposal is based upon an agreed upon dollar amount between the parties and not each individual service contained in the proposal. These services may be substituted or modified by client, in order to maximize the value of the proposal. If client chooses to amend the signed proposal, a change order must be executed and signed by both parties. In the event that any of the services are changed and modified and Father Flanagan's Boys' Home has already expended funds that it cannot recover, such funds will be taken into account when modifying services so as not to exceed the total value of the proposal and change orders.

3. All dates contained in this proposal are estimated and subject to change by both parties based upon the services needed and staff availability. All dates must be agreed upon by a minimum of 14 days prior to the execution of each service, in order to ensure availability. Shipping costs are included within the materials line item of this contract and assume all dates are agreed upon by a minimum of 14 days prior to the execution of each service. If a date change results in fewer than 14 days' notice, all shipping costs and service fees above the amount included in the materials line item are the responsibility of the client. The payment of import fees for materials is the responsibility of the client and is levied based on the laws of the country into which the products are being shipped. Customs regulations and tax rates are determined by the classification of a good, which may vary by country and region. The applicable taxes and duties are the responsibility of the client.



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4. Client will be invoiced separately for each completed service with payment due within 30 days of the invoice date. The deposit will be applied to the final invoice of the services proposed above. If the client receives all services proposed and the final billing is less than the deposit, the difference will be refunded.
  5. Father Flanagan's Boys' Home reserves all rights in any materials furnished by it to the client in connection with the services provided pursuant to this proposal. Such materials are considered proprietary and the client, its representatives and employees are permitted to use such materials only for purposes consistent with this proposal and are strictly prohibited from reproducing such materials in any form or by any means without the written permission of Father Flanagan's Boys' Home.
  6. Both parties recognize that they have no right, title or interest, proprietary or otherwise, in or to the name or any logo, service mark or trademark, owned or licensed by the other party. The parties agree that, without prior written consent of the party, they will not use the name, logo, service mark or trademark owned or licensed by the other party.
  7. Either party has the right to cancel services at any point in the contract. In the event of client cancellation, the client agrees to pay for all services rendered up to the date Father Flanagan's Boys' Home receives written notification of cancellation at the address shown above. Any expenses incurred by Father Flanagan's Boys' Home prior to cancellation by client shall be paid by client within 30 days of receipt of an invoice.
  8. If the client is to receive the Authorization/Re-authorization service on site, separate contracts must be signed and returned by client and participants prior to the projected service date. Upon completion of a video Re-authorization, contracts will be sent to the client and they must be signed and returned within 15 business days of receipt. Under no condition will the client agency or the participants be deemed certified until the signed authorization contracts have been received by Father Flanagan's Boys' Home.



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**I accept the terms and conditions of this Service Proposal.**

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

**Invoice(s) and copies of receipts sent by Email Please Print**

Print Name: \_\_\_\_\_

Email address: \_\_\_\_\_